

Government Of National Capital Territory Of Delhi
Department Of Training And Technical Education
World Class Skill Centre
ITI Vivek Vihar Campus, Delhi-110095
Phone-011-22144897, 011-22144948, E-mail-wscdelhi@hotmail.com

No.F.21(66)/WCSC/ office order/327

Dated: 13-01-2021

OFFICE ORDER

All Master Trainers are hereby informed that Provisional skill proficiency certificates cum Mark sheet for the passed out students of Academic Session August 2017-July 2018, March 2018- February 2019 and September 2018- August 2019 including Ex students of previous sessions who Re-appeared in Examination along with regular students, are ready for distribution.

For smooth distribution of these Provisional skill proficiency certificates cum Mark sheet among students following team of Master Trainers have been constituted:

Team	Name of MT's	Name of MT's	Name of MT's	Responsibility for distribution of certificates for all sectors of below Session
A	Mr. Ravinder Singh	Ms. Gurjapna	Ms. Hemanshi	August 2017-July 2018
B	Mr. Rakesh Razdan	Mr. Harsh Upreti	Mr. Jaspreet	March 2018-February 2019
C	Mr. Saroj Mishra	Ms. Neeru Kalher	Mr. Pawan Sharma	September 2018-August 2019

Above team of Master Trainers will obtain the acknowledgement of issue of Provisional skill proficiency certificates from passed out students in the XL Sheet provided to them along with their contact no. and current employment details. During the distribution process of above certificates all Covid 19 related guidelines i.e. wearing mask, maintaining social distancing etc. must be followed.

All the Master Trainers are advised to inform the passed out students of the above sessions on whatsapp group to collect their Provisional skill proficiency certificates from the Institute on any working day between 10 a.m. to 3 p.m. starting from 14-01-2021 onwards. While coming to Institutes students must be asked to bring their I Card issued from this Institute/any Govt. photo I D proof.

-sd/-

(Ajay Vashisht)

Principal cum Project Director

No.F.21(66)/WCSC/ office order/327

Dated: 13-01-2021

Copy to:

1. Secretary SCVT/DD Training DTTE Muni Maya Ram Marg Pitampura-11034.
2. All Master Trainers of WCSC Vivek Vihar Delhi -110095.
3. Notice board, WCSC Vivek Vihar Delhi-110095.
4. Security Incharge WCSC Vivek Vihar Delhi-110095.

-sd/-

(Ajay Vashisht)

Principal cum Project Director