

REMINDER-I

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF TRAINING & TECHNICAL EDUCATION
MUNI MAYA RAM MARG, PATIAMPURA, DELHI - 110088.

E-II Branch

No.F.24 (3) ACP/MACP /Trg. Admn./2019/ 447

Dated: 04/09/2020

To

All Principals of ITIs /Dy.A.A.O.,

Delhi/New Delhi.

Sub: Implementation of ACP/MACP Scheme in ITIs/Dy. A.A.Office.

Sir/Madam,

In reference to this office letter No.F.24 (3) ACP/MACP /Trg. Admn./2019/357 dated 23.07.2020, you were requested to provide the following information in respect of all those Officials (from WSA to Group Instructor level) who will complete/ have completed 10/20/30 years of regular service in their respective grade **up to 31.12.2020** in the prescribed proforma duly verified from the Service Book of the Official(s) in regard of granting MACP. The particulars of retired officials, Store keepers and Librarians if any, may also be forwarded for consideration for grant of financial up gradation under ACP/MACP Scheme. It may also be noted that if any Official was left out previously for consideration, his/ her name may also be sent.

1. Duly filled prescribed Performa verified from the service book/ record of the official concerned (Blank Performa enclosed).
2. Work & conduct report (Blank Performa enclosed).
3. Integrity Certificate (Blank Performa enclosed).
4. Vigilance clearance report at the Institute level (Blank Performa enclosed).
5. ACR/APARs (in original) for last five years.

Further you are requested to ensure the correctness of the particulars of the officers/officials from their service records i.e. service book etc.

The requisite information(s) duly signed by HOO should reach the undersigned latest by 20-10-2020 positively.



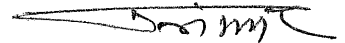
(G.D.Nimje)
Section Officer(E-II)

Dated: 04/09/2020

No.F.24 (3) ACP/MACP /Trg.Admn./2019/ 447

Copy for information & necessary action to:-

- 1) P.S. to Director (TTE), Delhi.
- 2) P.S. to Joint Director (TTE), Delhi.
- 3) All Branches of TTE (HQ), Delhi.
- 4) Principals of all ITIs/Dy.A.A.O.
- 5) System Analyst with the request to upload the same on Departmental Web-site



(G.D.Nimje)
Section Officer(E-II)