# GOVERNMENT OF NCT OF DELHI
## DIRECTORATE OF TRAINING & TECHNICAL EDUCATION
### MUNI MAYA RAM MARG: PITAMPURA, DELHI-34.

No.F.DTTE/AC/1 (5)/Budget/2021-22/ 2355-61    Dated 25/08/21

To
1. The Principals, I.T.Is/I.B.B.S(CSI)/BTC.
2. The Registrar, Board of Technical Education
3. Dy. App. Advisor, O/o the Dy. App. Advisor.
4. Caretaking Branch/Academic Branch/Training Branch

Sub: **Revised Estimates 2021-22 &  Budget Estimates 2022-23 .**
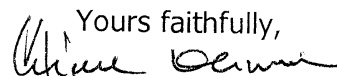
Sir/Madam,

In continuation of this office letter dated 17.08.21 on the subject cited above it is stated that the requisite information was required to be furnished by 24.08.21 but till date most of the Institutes have not been furnished to this office.

It may be worthy to mention here that if the instructions issued/circulated by the Finance Department in this regard from time to time, including vide letter dated 12.08.21 are not followed strictly and proposals for the Revised Estimates for 2021-22 and Budget Estimates for 2022-23 are not received in the prescribed Performa  in time, after following proper procedure and codification, **the Heads of Institutions will be personally and fully responsible, in case any scheme remains unimplemented or any cut is imposed by the Finance Department on the basis of the past actuals.  Therefore the Head Of Offices of the institutions are advised to go through the instructions before preparing the estimates.**

It is again requested to submit the requisite proposal of RE 2021-22 and BE 2022-23 immediately so that the same may be compiled and submit to the Finance Department. Head of the Institute will be responsible for non-submission of the proposal timely.

This may be accorded **TOP PRIORITY**.

Yours faithfully,

**(RAJESH KUMAR)**
**SR.  ACCOUNTS OFFICER (TTE)**

No.F.DTTE/AC/1(5)/Budget/2019-20/                Dated_____

Copy forwarded for information and necessary action to:
1. PS to Secretary TTE
2. PS to Director TTE
3. **System Analyst (TTE) with the request to kindly upload the letter on the website of TTE.**

**SR.  ACCOUNTS OFFICER (TTE)**