

Reminder-1

GOVERNMENT OF NCT OF DELHI
DEPARTMENT OF TRAINING & TECHNICAL EDUCATION
MUNI MAYA RAM MARG, PITAMPURA,
NEW DELHI-110034
Email: dde1dtte@gmail.com



Dated: 11/01/2023

F.1/1318/E-1/DTTE 86-88

To,
The Principal/Campus Director,
All Govt. Institutes of Technology
Under DTTE, Delhi

Sub: Regarding probation clearance in respect of newly appointed Lecturers.

Sir/Madam,

Please refer to this office letter dated 10.11.2022 and subsequently letter dated 14.12.2022 regarding on the above cited subject, it is again inform that the cases for clearance of probation period in respect of newly appointed Lecturers are being considered in this branch. The Principal/Campus Director of all Institutes/Campuses are requested to forward the cases of all eligible lecturers whose probation period clearance order has not been issued till dated, with the following documents.

1. Annual Assessment Report.
2. Vigilance Clearance Report.
3. Work & Conduct Report.
4. Taken on Strength Order.
5. Appointment Order.
6. E.O.L Certificate.
7. Training Certificate, if recommended by UPSC.
8. Verification report of all certificates i.e. education qualifications (10th, 12th, B.Tech, M.Tech), Police verification, category certificate, (if any).

Fresh IC/VC with current dated may be furnished in respect of Lecturers whose cases are already submitted in this office. A "NIL" report may be submitted to this office within 15 days to the issue of this letter, if your Institute/Campus has no case of probation period is pending as on date for necessary action.

Yours faithfully

(Harnamo Ram)
Dy. Director(E-1)

Dated: 11/01/2023

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Copy forwarded for information to:-

1. Registrar, DSEU, IIT Complex, Sector-09, Dwarka, Delhi-110077.
2. System Analyst, DTTE(HQ) with the request to upload on DTTE website.

(Harnamo Ram)
Dy. Director(E-1)